TOWNSHIP OF VERONA **COUNTY OF ESSEX, NEW JERSEY** *POLICIES AND PROCEDURES*	Policy Title:	Safety, General
	Policy Reference No:	8-15
	Release Date:	16-December-2020
	Approved By:	Matthew Cavallo, Township Manager
	Authority:	§ 36-1 (C)
	Revision History:	None
	No. of Pages:	1
	Applicability:	All Employees

We are committed to providing a safe environment for our employees and visitors.

The Township provides information to employees about workplace safety and health issues through regular internal communication channels such as supervisor-employee meetings, bulletin board postings, memos, or other written communications.

All employees have an affirmative duty to report to a supervisor the known existence of any unsafe condition. All employees also have an affirmative duty to refrain from creating any unsafe condition. All employees must work together in maintaining the safety of the workplace.

The Township is committed to providing a safe and healthy work environment and shall comply with the Public Employees Occupational Safety and Health Act (PEOSHA). The Township is equally concerned about the safety of the public. Consistent with this policy, employees will receive periodic safety training and will be provided with appropriate safety equipment. Employees are responsible for observing safety rules and using available safety devices including personal protective equipment. Failure to do so constitutes grounds for disciplinary action. Any occupational or public unsafe condition, practice, procedure, or act must be immediately reported to their supervisor. Any on-the-job accident or accident involving Township facilities, equipment, or motor vehicles must also be immediately reported to their supervisor who should report same to the Township Manager.

The Township has appointed a Safety Committee that meets on a regular basis to discuss and recommend solutions to safety problems. Employees are encouraged to discuss safety concerns with their Safety Committee Representative.

~~

Revision No.	Revision Date	Nature of Revision	Approved By